

Village Board of Trustees Agenda

Sandra "Sandy" Frum Board Room
1225 Cedar Lane Northbrook, IL 60062
Tuesday, July 22, 2025

7:30 PM

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. MINUTES APPROVAL

A. July 8, 2025 Regular Board Meeting Minutes for Approval

4. PUBLIC COMMENT TIME

This agenda item is reserved for members of the public who desire to address the Village Board on a topic that is within purview and jurisdiction of the Village Board, but that is not listed in another location on the agenda. If you would like to speak about a matter that is listed on the agenda, we ask that you wait until that agenda item is called, and we will give you an opportunity to speak then. If your matter is on the "Consent Agenda", please let us know if you would like us to remove that matter so that you can speak about it.

Anyone desiring to speak should fill out a written speaker form (located in the back of the Board Room) and submit it to the Village Clerk. "Public Comment Time" is not a forum for open dialogue or engagement with members of the Village Board.

Rather, it is intended as an opportunity for you to make comments to the Village Board. While the Village Board will not immediately respond to public comments at this meeting, or engage in a back and forth discussion during the meeting, please be assured that the Board is actively listening to all comments, thoughts, and suggestions.

All speakers will be limited to a total of three minutes. We request that everyone be respectful, civil, and non-repetitive; and we ask that members of the audience refrain from applauding or making any other comments during or after any speaker. Thank you for your understanding and taking the time to contribute to the success of our community.

5. MANAGER'S REPORT

6. WARRANT LIST

A. Review and Approval of Escrow Deposits/Performance Bond Refunds
Processed Between July 1, 2025 - July 15, 2025

B. Review and Approval of Payments Processed Between July 1, 2025 - July 15, 2025

7. PRESIDENT'S REPORT

Community Moment

A. A Proclamation Recognizing August 2025 as Northbrook Symphony Orchestra Family Music Month

B. A Proclamation Recognizing August 5 as National Night Out

C. Commission Appointments and Reappointments

Appointments:

- Ronald Mangas to the Senior Services Commission for a term ending April 30, 2027
- Kimberly Yen to the Community Commission for term ending April 30, 2027

- Gabriela Tamamidis to the Sustainability Commission for a term ending June 30, 2026
- David Schweihs, John Ustich, and Jim Hawkins (Chair) to the Emergency Telephone System Board for terms ending April 30, 2027

Reappointments:

- Amy Malloy, Emmeline Hazaray, and Jeffrey Emrich to the Senior Services Commission for terms ending April 30, 2028
- Jennifer Saperstein to the Community Commission (Chair) for term ending April 30, 2027
- Sammi Saperstein to the Community Commission for a term ending June 30, 2026
- Lori Baker to the Emergency Telephone Systems Board for terms ending April 30, 2027

- D. A Resolution Appointing Matthew T. Cassidy as the Village Representative to the Regional Emergency Dispatch (RED) Center Board of Directors

8. CONSENT AGENDA

The matters listed for consideration on the Consent Agenda are matters that appear to have the unanimous support of the Board of Trustees. The Village President will review, designate the resolution or ordinance number for passage and then inquire if any member of the Board or member of the public objects to any item on the Consent Agenda. If any objections are raised, the matter will be removed from the Consent Agenda and relocated to a location on this agenda for consideration during the appropriate Board Committee report. If no objection is voiced, the Village President will request a motion and second for passage of all items listed. The resultant roll call vote on the Consent Agenda will be applicable to each individual agenda item.

- A. [A Resolution Approving a Contract for the Installation of a New Boiler at the Village Water Plant Facility with Roberts Heating & Air Conditioning, Inc. of Northbrook, Illinois](#)

The existing boiler at the Village's Water Plant is used to heat sections of the plant is essential to the operation of the facility and for the people who operate the plant.

- B. [An Ordinance Authorizing the Purchase of Public Works Department Replacement Vehicles from Highland Park Ford of Highland Park, IL and Authorizing the Disposal of Surplus Vehicles](#)

An Ordinance for the replacement of Unit #429, a 2015 Ford Transit van and Unit #411, a 2009 Ford F-250 pick up with a plow. Both units will be declared surplus and disposed of upon the receipt and outfitting of the new vehicles.

- C. [A Resolution Authorizing a First Renewal of an Agreement for the Treatment of American Elm Parkway Trees with Winkler Services, LLC of Bellwood, Illinois](#)

The Public Works Department treats specimen American Elm trees with trunk diameters of 20 inches or greater with fungicide to prevent Dutch Elm Disease. A total of 36 parkway trees are planned for treatment.

- D. [A Resolution Authorizing the Renewal of an Agreement for Asphalt Street Crack Sealing Services with Patriot Pavement Maintenance of Wheeling, Illinois](#)

Crack sealing is used to help prevent moisture and debris from entering the road base through seams or cracks in the pavement that can form over time. As water seeps into these seams/cracks it can cause premature failure to the roadway as it expands in freezing temperatures and contracts in warmer temperatures.

- E. [A Resolution Approving the Purchase of Lenovo Computers from Insight Public Sector, Inc.](#)
This Resolution approves the purchase of Lenovo desktop computers from Insight Public Sector as part of the annual planned computer refresh cycle. This purchase is also included in the Capital Improvement Plan for Fiscal Year 2025/2026.
- F. [A Resolution Confirming the Execution of an Agreement with Berry, Dunn, McNeil & Parker, LLC for Strategic Planning Services](#)
As directed by the Village Board on June 10, 2025, Berry Dunn has been engaged to support the development of a first Strategic Plan to identify key community priorities and direct future budgeting initiatives in order to help maintain the Village's strong sense of community.
- G. [An Ordinance Providing for the Disposal of Surplus Property and Evidence](#)
The Police Department is seeking authorization pursuant to the Law Enforcement Disposition of Property Act, 765 ILCS 1030/0.01 et seq. and according to Section 2-193 of the Northbrook municipal code to dispose of surplus property and evidence that has been determined to be unclaimed.
- H. [A Resolution Authorizing a Contract with Health Inspection Professionals Inc. of Lombard Illinois for Health Consultation Services to Support the Plan Review, Inspections, and Emergency Services for Food Establishments within the Village](#)
A contract to conduct annual inspections at food establishments, respond to emergencies and complaints, inspect special or temporary food events, and perform all plan review and inspections for new or remodeled food establishments within the Village.
- I. Motion to Approve the June 10, 2025 Closed Session Minutes held during the Committee of the Whole and Regular Meeting of the Village Board
- J. [A Resolution Approving the Release of Certain Written Minutes of Closed Session Meetings of the Village Board of Trustees](#)
A resolution confirming that the review of closed session meeting minutes has occurred and the Village Board of Trustees has determined that confidential treatment is no longer necessary for the written minutes of those Closed Meetings that are identified in the resolution but that a need for confidentiality still exists as to all other written minutes of Closed Meetings.

9. ADMINISTRATION AND FINANCE

10. PLANNING AND ECONOMIC DEVELOPMENT

- A. [Process for public review and adoption of the 2024 International Code Council \(ICC\) building codes and 2023 National Electric Code \(NEC\)](#)
The Village reviews and adopts building codes and any associated municipal code amendments every six years as developed by the International Code Council (ICC) and the National Fire Protection Association (NFPA) which issues new "model codes" for proper construction techniques every three years.

11. COMMUNITY AND SUSTAINABILITY

12. HOUSING

- 13. LABOR RELATIONS**
- 14. PUBLIC WORKS AND FACILITIES**
- 15. PUBLIC SAFETY**
- 16. COMMUNICATIONS AND OUTREACH**
- 17. REMARKS FOR THE GOOD OF THE ORDER**
- 18. CLOSED SESSION**
- 19. ADJOURN**

The Village of Northbrook is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are requested to promptly contact the Village of Northbrook at (847) 272-5050, or the Illinois Relay Center at (800) 526-0844, to allow the Village of Northbrook to make reasonable accommodations for those persons.